OIR Resources for New Students

For new students of Philadelphia University

Overview :

The Office of Information Resources would like to welcome you to Philadelphia University! All Philadelphia University students have access to the following OIR-supported resources below.
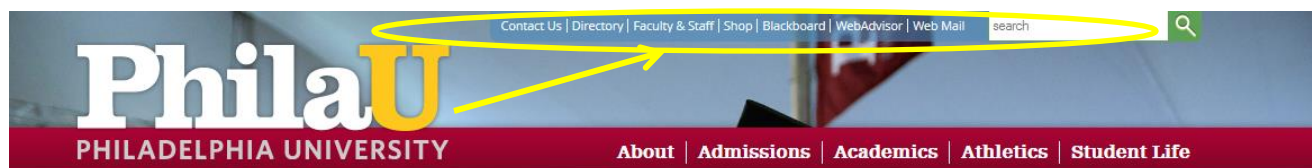
Feel free to contact the Technology Help Desk with any questions regarding these services. You can send an e-mail to **HelpDesk@PhilaU.edu**, call 215-951-4648, or visit us in Search Hall on the 2nd floor.

Requirements:

- **Username**: Your username is a combination of *your last name* and the last four digits of your student *ID number*.
- **Password**: Your password is the same for all of these accounts. You can reset your password under the "Web mail" icon at www.PhilaU.edu. For security purposes your password expires every 90 days, if you are having trouble logging into any of your accounts please first try resetting your password to correct the issue.
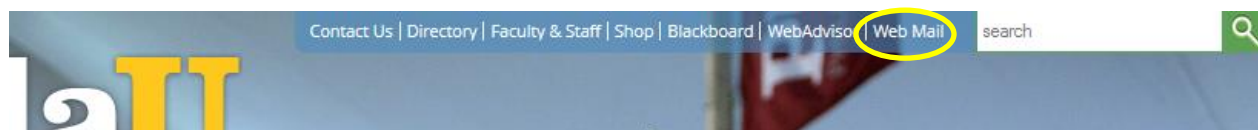
If you do not have your network username and password, please contact the **Technology Help Desk** *(215-951-4648 / HelpDesk@PhilaU.edu)* in order to obtain this information.

Network Resources (from www.PhilaU.edu) :

(Note: Many of these are located at the upper right of the main "www.philau.edu" webpage)

- **E-Mail Account**
  - **Login:** username@mail.philau.edu (See "Requirements" section above for "username" information)
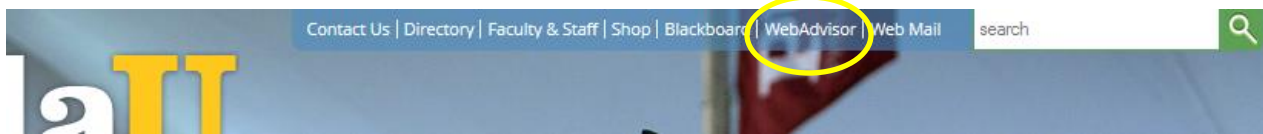 - **Link on PhilaU.edu Webpage**: Web Mail

Along with your network account access, you will also receive a Philadelphia University e-mail account on Microsoft's Office 365 system. This account will be your main source for receiving communications from the University and from instructors.

10 GB of space is provided with this account. This resource is accessible from any computer with an internet connection, through a mobile device, and with an Mail client program such as Outlook.
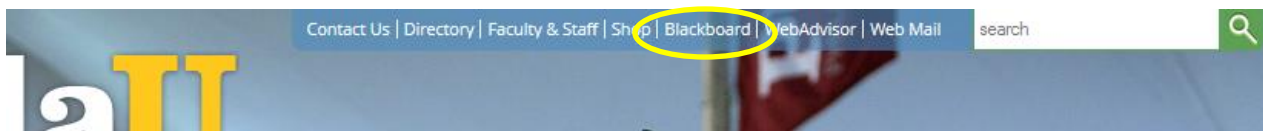
- **WebAdvisor Account**
  - **Login**: username (See "Requirements" section above for "username" information)
  - **Link on PhilaU.edu Webpage**: Web Advisor

WebAdvisor is a web-based information management tool that allows students to register for classes, check schedules and grades, and keep up to date with your student account balance and financial aid packages.

- **Blackboard Account**
  - **Login**: username (See "Requirements" section above for "username" information)
  - **Webpage**: http://blackboard.philau.edu

Blackboard is Philadelphia University's online, web-based learning platform. Many classes will utilize the Blackboard system to highlight course readings, reference websites, and receive materials for grading.

- **Campus Card Account**
  - **Login**: username (See "Requirements" section above for "username" information)
  - **Webpage**: campuscard.philau.edu

Deposit money to your Philadelphia University Campus Card for purchases on-campus. Your campus card can also be used at all Dining Services locations, most vending machines on campus, and in the Campus Store. This will also allow for color printing and plotting, as well as additional B&W prints if the 500 page quota per semester is exhausted.

Storage Resources:

- **Personal Web Space (Web Account)**
  - **Login**: student\username (See "Requirements" section above for "username" information)

If you are interested in creating and maintaining your own web home page, you may request a directory on our University web server by contacting the Technology Help Desk to place a request. Your web account has a default capacity of 50 MB of storage; increases in storage space must be requested of OIR on your behalf by your professor.

- **Home Directory Storage**
  - **Login**: username (See "Requirements" section above for "username" information)

Space is provided for academic file storage on our "Athena" server; we call this your 'home directory.' This directory enables you to securely maintain copies of files on our network which you may access online at any time with use of a VPN connection; see our Instruction Guides for details. Your home directory has a default capacity of 1 GB of storage; increases in storage space may only be requested by a professor. They should contact the Technology Help Desk directly with your information.

- **SkyDrive Storage**
  - **Login**: username@mail.philau.edu (See "Requirements" section above for "username" information)
  - **Webpage:** http://skydrive.live.com

Additional space is provided for academic file storage on Microsoft's Windows Live system; this space is called SkyDrive. This directory enables you to securely maintain copies of files online, available anywhere, with 7GB of available storage space.

Additional Resources:

- **Discounted Computer Purchase Program:**
  - **Webpage:** http://www.philau.edu/oir/StudentPersonalTechnologySupport/ComputerPurchasing.html

The Office of Information Resources is pleased to announce that three major suppliers of computing hardware, Dell, Lenovo, and Apple, have agreed to extend higher education discount pricing to Philadelphia University students. Students will be required to provide proof of affiliation with a valid Philadelphia University ID.

- **Discounted Software/Peripheral Pricing Program:**
  - **Webpage:** www.journeyed.com

The Office of Information Resources has an agreement with Journey Education Marketing to sell to members of the Philadelphia University community various software packages and peripherals at a discount. Students will be required to provide proof of affiliation with a valid Philadelphia University ID.

- **Campus Parking Permit:**
  - **Webpage:** www.philau.edu/security/parking

To register for a parking permit, students must complete an online registration process. You will need to obtain your Student ID number in order to register and receive your permit. You can find this number on your student ID card.

- **Atomic Learning**
  - **Webpage**: www.philau.edu/atomiclearning

Provides thousands of short, easy-to-understand web-based software tutorial movies to Philadelphia University students.

Additional Information – Suggested Links:

At your convenience, we suggest you also visit the suggested websites below for important information that will help you better utilize our technology resources.

- **The Office of Information Resources**
  - **Webpage**: http://www.philau.edu/oir

Allows students to reset their network passwords, and provides important information about account quotas, instruction guides, and other available OIR resources.

- **Technology Help Desk Self-Service**
  - **Webpage**: http://helpdesk.philau.edu

Allows students to submit, review and update the status of OIR Technology Help Desk work orders, and access the Solutions used by our staff every day to resolve technology issues.

- **Instructional Technology Support**
  - **Webpage**: http://www.philau.edu/ITS

Provides support and resources for students using Blackboard and Podcasts.